

Politzer 2026 Seoul – Oral Presentation Guidelines

Presentation Duration	<p>8 minutes (6-min presentation + 2-min Q&A)</p> <ul style="list-style-type: none">* All presentations must strictly follow the allocated time. Edit your slides to remove unnecessary content and keep only key points.* Presentation date, time, and room: To be announced.
Registration	<p>Acceptance of an abstract requires the presenting author to complete registration and attend the meeting. Accepted abstracts whose presenting author fails to register and pay in full by the Presenting Author's Registration Deadline (September 4, 2026) will be automatically withdrawn.</p> <ul style="list-style-type: none">* If you have unavoidable circumstances or procedural issues that prevent registration by this date, please inform the secretariat by email in advance.
Slide Size	Widescreen (16:9, landscape)
Software	<p>Microsoft PowerPoint (2013 or later for Windows)</p> <ul style="list-style-type: none">* Due to time limitations and compatibility considerations, personal laptops are not permitted for oral presentations. All presentations must be delivered using the conference-provided Windows-based presentation system.* Mac / Apple Keynote users are requested to convert their files to .PPTX and verify all fonts, animations and videos beforehand and test the file in the Speaker Ready Room.
Font	Please use standard fonts (Arial, Calibri, Helvetica, Times New Roman). Do not use locally installed fonts or copyrighted fonts.
Use of Media	<ul style="list-style-type: none">• Embed the media in the PowerPoint.• Bring a backup copy of the audio or video files on USB drive, and visit the Speaker Ready Room and test your media files.
Presentation File Submission	All presenters are requested to upload their presentation file in the Speaker Ready Room and verify that it runs properly at least 3 hours prior to the start of their session. Advance submission of presentation files is not required. Please upload your file in the Speaker Ready Room upon arrival.
Presentation File Name	<p>Presentation files must be named as follows: Final No._Presenting Author Full Name</p> <ul style="list-style-type: none">* If you have audio/video(s) in your presentation, please embed them in your PowerPoint presentation.* Please also bring the original audio/video files separately and name them as Final No._Presenting Author Full Name_Audio(or Video)_Slide No.
Disclosure of COI	To avoid any commercial bias, all authors must disclose <i>conflicts of interest</i> in a statement in the second slide of the presentation following the title page.
Source of Figure	All figures and tables not created by the authors must be appropriately cited.